

Tips & Tricks: eInstruction® Software

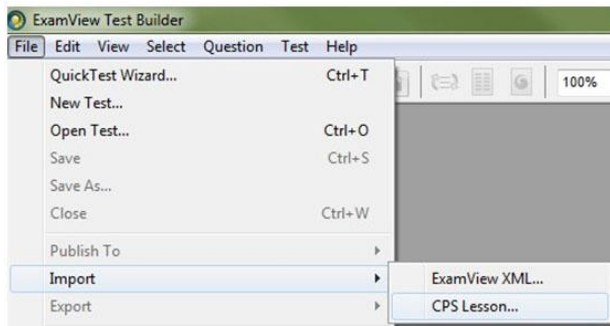
3 tips to improve your use of eInstruction® technology.

Import a CPS™ lesson in ExamView®

By importing a CPS™ lessons into ExamView® you will be able to access all your lessons and content in one place. Plus, the integration of the two makes the assessment process much more seamless during lessons.

Open ExamView®

- Select File and Import
- Select CPS Lesson
- Browse to your database and select the database you want
- Select the lesson you wish to import

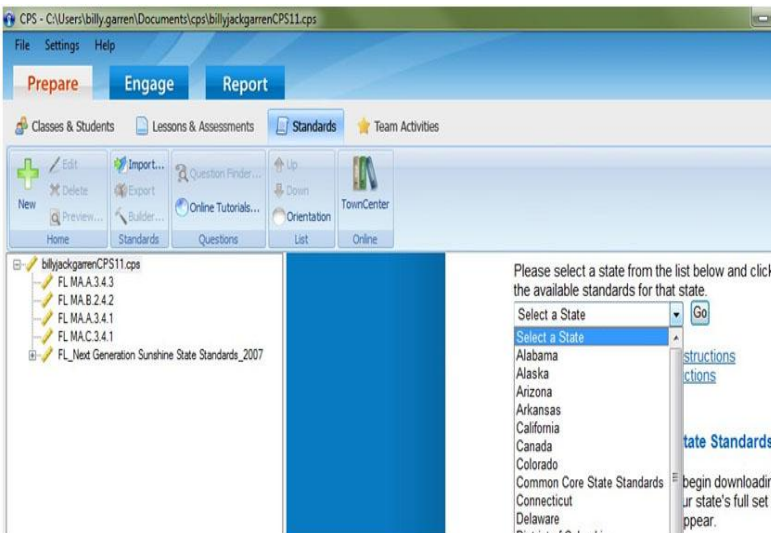


Download State Standards in CPS™

Make sure all your lesson material and assessment questions are aligned to your state's standards. Simply download the standards into CPS™ and easily and immediately know what standards your students understand and with which ones they may need more help.

- Open CPS
- Select the Prepare tab
- Select Standards
- Select Town Center
- Select the State, then Go
- Select the appropriate standard, then Save
- Save the standards to your desired location

After the standards are downloaded you can import them into CPS by selecting Import and Browse. Then select the location where you'd like to save them.



Changing "Automatically Save Pages" in Workspace™ in the Default Options

Due to older computers and limited RAM in computers, sometimes Workspace™ can be delayed. We recommend changing a default feature within the software to optimize Workspace™ performance.

- Open Workspace
- Select Preferences under the Option Tab
- Select Disabled under the Automatic Save Pages Every

By doing this, Workspace™ files will need to be saved manually, but the software will perform better, especially on older computers.

